



A G E N D A

South Woodham Ferrers Neighbourhood Plan Steering Group

For a Meeting on Thursday 10 November 2016, at 7.00pm

**To be held in the Conference Room, Champions Manor Hall Community
Centre, Hullbridge Road, South Woodham Ferrers**

Members: Bentham (Woodham Radars FC), D Birch (SWF Health and Social Care Group), J Birch, Carlton, Fellows, Councillor Golding (NPSG Finance and Town Council Liaison Officer and Woodville Ward Representative), Hodson (NPSG Secretary), Hook, Councillor John (Collingwood Ward Representative), Lane, Newby (William de Ferrers School), Councillor O'Brien (NPSG Vice Chairman and Elmwood Ward Representative), Playfair-Moss (South Woodham Evangelical Church), Price (NPSG Publicity Officer), Rey, Councillor Shearring (Chetwood Ward Representative), Thompson (South Woodham United), S Wakeling, C Wakeling and P Warner.

1. Apologies for absence and notices of resignations

2. To consider the notes of the meeting held on 10 October 2016

3. Appointment of Officers

- Chair
- Vice chair

4. Consideration of Membership

- Consider changing Terms of Reference to include member removal terms.

5. Project Plan

- Group to review the first Stage of the Project Plan Draft with the aim to agree.

6. Update from the Marketing Sub-Group

- Review Dates, Times and Locations of various events for the Group to attend. Select volunteers to attend the events.

7. Vision and Objectives

- Consider forming a sub-group to produce Vision and Objectives.

8. Discussion on Neighbourhood Plan Topics/Sub-groups/Think Pads

- Review a draft list of possible topics with the aim to agree.
- Appoint Champions to each sub-group

9. Local Plan Workshop

- Councillor Golding to give a report of the Local Plan Workshop attended.

10. RCCE Coffee Morning Attendance

11. Date of the next meeting

- Proposed date of the next meeting Monday 5th November 2016 at 7:00pm.

South Woodham Ferrers Neighbourhood Plan

Champions Manor Hall, Hullbridge Road, South Woodham Ferrers, Essex CM3 5LJ

nplan@southwoodhamferrerstc.gov.uk | 01245 321817 | plan2021.southwoodhamferrerstc.gov.uk