



# A G E N D A

## South Woodham Ferrers Neighbourhood Plan Steering Group

**For a Meeting on Monday 15<sup>th</sup> May 2017, at 7.15pm**

**To be held in the Conference Room, Champions Manor Hall Community  
Centre, Hullbridge Road, South Woodham Ferrers**

**Members:** J Birch (Chairman), Allen, Bentham (Woodham Radars FC), D Birch (SWF Health and Social Care Group), Carlton, Dempsey, Fellows, Councillor Golding (NPSG Finance and Town Council Liaison Officer and Woodville Ward Representative), Hammond, Hook, Councillor John (Collingwood Ward Representative), Khan, Lane, Miller, Moss, Newby (William de Ferrers School), Councillor O'Brien (Elmwood Ward Representative), Playfair-Moss (South Woodham Evangelical Church), Price (Secretary and Publicity Officer), Councillor Shearring (Chetwood Ward Representative), Thompson (South Woodham United).

**1. Apologies for absence**

**2. Declaration of Interest**

**3. To consider the notes of the meeting held on 11 April 2017**

**4. Appointment of Steering Group Chairman and Vice-Chairman**

**5. Public Questions**

Allowance of up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. At the close of this item members of the public will no longer be permitted to address the Steering Group; Members with pecuniary interests will also not be permitted to speak, address the Steering Group on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Chelmsford City Council**

45 minute timeslot has been allotted and this is to include answering any questions.

**7. Marketing/Vision and Objectives discussion group update**

## **8. Communication and Engagement Strategy**

### **9. Built Environment Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **10. Transport and Access Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **11. Infrastructure Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **12. Open Spaces and Leisure Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **13. Business and Retail Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **14. Community Facilities Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **15. Natural Environment Update**

A 3 minute timeslot has been allotted for members of the steering group to make representations, ask questions and give evidence in respect of any item of business within the report.

### **16. Project Plan**

Agree Project Plan for funding.

### **17. Date of the next meeting**

Proposed date of the next meeting Monday 26<sup>th</sup> June 2017 at 7:15pm.

## **South Woodham Ferrers Neighbourhood Plan**

Champions Manor Hall, Hullbridge Road, South Woodham Ferrers, Essex CM3 5LJ

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